



# School Enrollment Form

Updated February 2019

**Student's Full Name:**

**Country:**

**Student's Exchange Program:**  FLEX  YES  Other:

Upon arrival, this student will have completed \_\_\_\_\_ out of a total of \_\_\_\_\_ grades in his/her home country. This student will be enrolled in grade  9  10  11  12 during his/her time at our school. **Please note:** Grade level and whether the student receives a diploma is at the discretion of the enrolling high school.

**School Name:**

**Approx. enrollment size:**

**Type of school:**  Public  Private  Parochial  Residential

**Street Address:**

**City/State/Zip:**

**Primary School Contact Name:**

**Position:**

**Phone:**

**Email Address:**

**School Start Date:**        /        /

**School End Date:**        /        /

**Supervising Local Coordinator's Name:**

**Street Address:**

**City/State/Zip:**

**Phone:**

**Email Address:**

**Please note:** American Councils' main office in Washington, DC can be reached at 202-833-7522 or, in case of emergency, 1-800-621-9559.

## Agreement to Enroll

As an authorized school official, I confirm that the above student is accepted at my school for the academic year. I acknowledge that prior to signing this form, our school received and reviewed this student's complete application, including teacher recommendation, writing sample, official English-language transcript, and years of schooling completed prior to arrival to the U.S. I further confirm that our high school is fully accredited by the regional accrediting agency and has agreed to waive any tuition.

**School Official's Name:**

**American Councils Representative's Name:**

**Position of School Official:**

**Signature:**

**Signature:**

**Date:**

**Date:**

**Please note:** This document will be kept on file at American Councils for three years from the signature date and will be available to signatories upon request.

The U.S. Department of State's Office of Designation can be reached at 1-866-283-9090 or [JVisas@state.gov](mailto:JVisas@state.gov).